

Suffield Meadows CUOA  
Community Dialog and Board of Directors Meeting  
April 24, 2018

Board Members Present: President, John Dunkin; Vice-President, Dan Parker; Treasurer, Dave Pickersgill; Secretary, Vickie Hylton and Member at Large, Jim Phillips.

In Attendance: NRP, LLC Representative, Kristen Isaksen, and SM community residents.

John opened the regular meeting at 7:00 p.m. with Thank You's and announcements.

**THANK YOU...**

- to the Social Group for organizing the "Small Community of the Year Award" Celebration. Members arranged food, decoration ...and a Champagne Toast!
  - Bob Lynch provided the background music for our celebration.
  - Mia and staff (The Villa) provided the catered event at a reduced cost. They are very pleased to be working with SMCUOA. Mia provided a tray of hors d'oeuvres at no cost to show his appreciation.
- to Bob and Kathleen Lynch for the refurbish of the rocking chairs on the clubhouse porch. They look like new! We are very lucky to have such dedicated residents/volunteers. Hopefully the "Friday's on the Porch" will begin soon and we will be able to enjoy them!

**COMMUNITY DIALOG...**

**SUFFIELD CALENDAR** ~ is now online: [www.suffieldmeadows.org](http://www.suffieldmeadows.org) The calendar is updated regularly with SM events and rentals. The calendar is available online and on the bulletin board in the clubhouse. Please notify Kristen Isaksen, NRP, LLC, of all additions/changes to the calendar.

**MULCH** ~ Curb Appeal has completed cleaning, edging and applying mulch.

**POOL PREP** ~ MRC Plumbing is scheduled to de winterize the pool plumbing May 1<sup>st</sup>. Payne Pools is scheduled to ready the pool, May 4<sup>th</sup>.

**LIGHTING REQUEST** ~ Arbors II residents have requested light be installed along walkway to Fitness Center. The sidewalk is dark when walking to the Board meetings.

- Daylight Savings Time presents no problem as it is lighter longer. The Board will investigate lighting options for the fall.

**SMCUOA STORM WATER POND INSPECTION 2018** ~ Virginia Water and Wetlands will complete the annual inspection of the wet and dry ponds located on the property.

**POOL FENCE REPAIR** ~ Full Services has been awarded the contract to repair the fencing surrounding the pool area, due to age and weather.

**ROPE BARRIER** ~ There is a rope barrier across the entranceway to the WWTP Pumphouse. This path is vehicle restricted. ESS uses the path to get access to the Pumphouse. Residents/visitors should not be using the path. Critical lines are buried alongside the path and can be damaged with the weight of any vehicle. ESS (and Emergency) vehicles are the only ones permitted.

**ARBORS' REPORT** ~ Jim Phillips acknowledged the Arbors' dryer duct cleaning will take place May 7 - 8, 2018. American Duct Cleaners will service all inside and outside dryer vent ducts. ADC needs access to all apartments for inside cleaning. Kristen Isaksen, NRP, LLC community manager, will notify and set up schedule for cleaning. Arbors I will be scheduled for May 7<sup>th</sup>. Arbors II will be scheduled for May 8<sup>th</sup>. Residents will be notified via email and personal message.

**POOL OPENING** ~ Saturday, May 26<sup>th</sup>, Memorial Weekend.

Reminder: No lifeguard on duty, no glass allowed, **NO DIVING ALLOWED**. All guests must be accompanied by an owner/resident. Violating these rules may cancel your pool privileges.

**UNLOCKED DOORS** ~ It is imperative you lock doors to the Clubhouse and Fitness Center when you leave. These doors have been found unlocked on several occasions. This is a security risk and makes residents vulnerable to uninvited guests!

**THERMOSTAT** ~ The thermostat in the Fitness Center has been set to very high temperatures. No one should be changing the thermostat. This is an exercise area. The exercise will warm your body.

#### **SOCIAL HAPPENINGS ~ SAVE THE DATE**

- Saturday, May 5<sup>th</sup>, 4:30 p.m., Kentucky Derby Party. Cost - \$10:00 each includes sandwich, chips, coffee/tea/water. Dan will prepare a wager board. RSVP no later than May 1<sup>st</sup>.
  - Monday, May 28<sup>th</sup>, 8 a.m., Flag raising ceremony at the clubhouse. Coffee and donuts to follow. (Flag raising on Rt. 29 will be included).
  - Sunday, June 10<sup>th</sup>, 2-4 p.m., Annual Ice Cream Social. A flyer will go out with the cost information.
- All happenings will be announced with details via email and/or flyer.*

**OWNER COMMENT** ~ Mary Hickenbotham is concerned with the resale of her Condo Unit. The prices have been low. John commented that earning the "Small Community of the Year Award" hopefully will assist with buyers paying a higher price. Fingers crossed!

John invited all to join the Board at Work Sessions, second Thursday of each month.  
The meeting concluded at 7:35 p.m.

Respectfully submitted,

\_\_\_\_\_/ss/\_\_\_\_\_  
//ss//

Vickie Hylton, Secretary